About Me: ASME

- Vice-Chair for the Community Development Team
- Philadelphia Section
- SLTC 2014 Conference Organizer, CVTD Chair-Elect
- SDOB (SSEC) District-A Chair
- Chair at Drexel University
About Me: Real Life

- 2014 Drexel University, Philadelphia, PA
- Vehicles Engineer: Trains!
- Traveling
- Volunteering
- Camping
- Motorcycles
- Baking Desserts
What is SPDC?

Student Professional Development Conference

What is it actually:

• Socializing with each other and professionals
• Industry Interaction
• Competition
• Research
• Professional Skills
• Travel
Why Me?

- You’re here!
- Passing of Knowledge
- Active Student Sections
Planning an SPDC: How-to.
Choosing a Date

• Plan Around Exam Schedule
• Consider Vacations & Holidays
• Other Events in Your Area
• Other Events at Your School
Recruit the Help of other Schools!

• Speakers
• Resources
• Outside Perspective
• More Fun
Organization!
Activity: Make a Team

Take about 15 minutes with your table to form a committee that would ensure proper coverage of all logistics. Make a list of the team members and their responsibilities. How often do you guys meet?
Go!
Make a Team

- Organizer
- Agenda
- Room Reservation
- Food & AV
- Finances
- Advertisement
- Website
- ASME Contact
- Speaker Contact
- Sponsor Contact
- Judges Contact

- SDC Lead
- Old Guard Lead
- Supplies

At the Event:
- Set-Up
- Registration
- Host
- Directions
- Runner

*Your team should be recognizable!*
Finances

• Remain in close contact with ASME

Funding Sources:
• Department
• College
• University
• Student Activity Grants
• ASME Local Section
• Industry Sponsors
Agenda

- Speakers – Refer to Bio Page
- Rooms – Refer to Map of Building
- Short/Frequent breaks
- Optional Social Event
- Contact Information
Reserving Rooms

• Different Rooms
• Spacing
• Professional Looking
• Away from distractions
Welcome Guide

Welcome people to your school and your area.

- Activities in the area or at your school
- Public Transportation
- Parking
- Hotel
Student Design Competition

- Course set-up
- Spectator Area
- Judges
- Supplies
Old Guard Presentation

- Projector Set-up
- Computer
- Clicker
- Judges table
Leadership Event

Share a topic that you’ve learned here in your own way. Make more leaders!
Website

Considering hosting a website to display all information

http://drexelasme.org/spdc/
Day Before

• Double check all reservations

• Physically check rooms

• Set-up
Most Importantly!

Have Fun!!!!
Thank you!

Questions?
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