

ESP SEGMENT LEADERSHIP TEAM MEETING SUMMARY

		Date:	October 18, 10:30-11:30 AM CST
Location:	Teleconference	Minutes By:	KcD
Purpose:	ESP-SLT Meeting	Ref:	Meeting Summary
Attendees:	Name	Position	
	Kc de la Garza	Segment Leader	
	Dan Peters (absent)	Segment TEC Representative	
	Doug Scarth	Member	
	Phil Collins	Member	
	Pedram Fanailoo	Member	
	Kieran Kavanagh (absent)	Member	
	Doug Small	Member	
	Mamdouh Salama	Member	
	Taylor Shie (absent)	Member	
	Krish Thiagarajan	Member	
	Carl Jaske	Member	
	Christina Wang (absent)	Member	
	Staff:		
Paul Cleri	ASME Staff		
Guests:			
Distribution:	Name	Company	
	All of the above		
Attachments:	None		
Agenda	<ol style="list-style-type: none"> 1. Call to Order 2. Agenda Review 3. Past Meeting Minutes – Past Meeting Minutes to be posted 4. Review Action Items 5. Any Other Business (AOB) 6. Next Meeting 7. Adjourn 		
KEY VOTES AND ACTIONS		DISCUSSION	
1	Call to Order	Performed	
2	Important Votes: none today	x “yes”, x “no”, x absent	
3	Adjournment	Performed	
GENERAL UPDATES		PRESENTATION	
1	Please see attachment “SLT Updates” for information on general projects receiving attention from the ESP-SLT.	Kc de la Garza	
ANY OTHER BUSINESS (AOB)		PRESENTATION & DISCUSSION	
1	Several changes are being made to the Sector Operations Guide. Prepare for discussion at IMECE. TEC is putting changes to a vote at IMECE.	All	
2	Per last conference call, conference budgets and specifically how those budgets are split between segregated account and ASME is once again a big topic of discussion. Prepare for more discussion at IMECE.	All	
3	New Group Engagement Council has been approved. Not sure what this means for SLTs and our role in the organization with the Divisions.	All	



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NEXT MEETING	PRESENTATION
<p>Teleconference following Summer Annual Meeting Scheduled Face to Face:</p> <ul style="list-style-type: none">• Cross functional event: Nov 3 – Nov 9, 2017 IMECE in Tampa, FL• C & S Sector: Feb 4 – Feb 9, 2018 BPV Code Week in Las Vegas, NV• ESP Division: Jun 17 – Jun 22, 2018 OMAE in Madrid, Spain	

REVIEW ACTION ITEMS

NO	ACTION	COMPLETED BY	UPDATE
FY16 09	<p>Address concerns to TEC SLT about GPS process and include clarification on divisions operations budgets. Per Dan in 2016, Each group is acting a bit differently. This is still an open question for understanding the process. Per Dan in 2017, some progress has been made but there is still general concerns about how much the SLT is supposed to be involved.</p> <p>UPDATE: The approach over the years has changed so that generally the ESP-SLT only sees new and developing items. Clarification is still needed on how deep our role.</p> <p>UPDATE: Several changes are underway – new information should come to light at IMECE 2017.</p>	Dan Peters	In Progress

NEW ACTION ITEMS

FY17 11	<p>Segment Operation Guide Addendum for ESP may require update based on process that is determined for leadership renewal, membership status and potential Senate.</p> <p>Per May meeting, review and update the operating guide addendum for the following:</p> <ul style="list-style-type: none"> • Choosing SLT Chair and defining term • Voting for renewal of terms for returning members • Outlining if officer term will change overall 6 year limit <p>Any requirements for minimum attendance</p>	Kc de la Garza, Dan Peters	In Process
FY17 18	<p>EED is a possible liaison. Members from Management Division indicated they might be able to help make contacts.</p>	Kc	In Process
FY17 20	<p>Management of Ground Movement Hazards for Pipelines – Move forward with launching idea within PSD .</p> <p>UPDATE 01/23: move forward with support of SLT and staff</p> <p>UPDATE 03/20: group to complete business case</p> <p>UPDATE 09/20: Group to finalize business case and steps forward</p>	Mamdouh	Moved to Program Update
FY17 24	<p>International Offshore Wind Technology Conference – idea in formation; group to complete business case</p> <p>UPDATE 09/20: Idea has taken off, conference is planned for November 2018</p>	Krish	Moved to Program Update
FY17 25	<p>ESP-SLT to brainstorm the generation of interactions between S & C Sector and OMAE, PD and PSD. This will be an action to be completed in face to face session during FY18.</p> <p>UPDATE 09/20: This is starting to happen organically, with interaction on V & V 60 and planned visit to BPV Code Week 02/2018</p>	All	In Process