

DED General Committee Meeting

2017 August 08, 14:00–19:10, Room 17

Huntington Convention Center of Cleveland
300 W Lakeside Avenue
Cleveland, OH 44113

Attendees: Rob Parker (TCVS), Irene Fassi (MNS), Qi Fan (PTG), Daniela Faas (DEC), Zahra Shahbazi (DEC), Tahira Reid (DTM), Fu Zhao (DFMLC), Tsz Ho Kwok, Jim Schmeideler (MR), Kathy Jacobson (K-12), Karl Haapala (DFMLC), Kate Fu (DTM), Massimiliano Gobbi (VD), Shraddha Joshi (BPART), Dumitru Caruntu (IDETC)

DED Executive Committee: Jeff Ge, Pierre Larochelle, Jeff Mountain, Matt Parkinson, Dane Quinn, Corina Sandu

Minutes

Introduction (Corina Sandu)

Approval of Previous Minutes (Dane Quinn)

Minutes from previous meeting were approved unanimously

Chair's Report (Corina Sandu)

(see submitted report)

Dane Quinn is the new secretary, Jeff Ge is Technical Committee Executive (last year of his term), Matt Parkinson is the Conference Executive (two year term)

Thanks to Chris Rahn for his service

In the future expenses must balance with the revenue from the conference. Pierre Larochelle is heading a task force to determine how DED will handle budget requests. Questions such as how requests for expenses will be approved will be determined by this group. The ASME financial environment has changed in the past three years and DED now has more control over its own finances.

Thank you to Jeff Mountain for organizing the Awards Ceremony

Technical Committees (Jeff Ge)

Concerns have been raised by TCs regarding the review process and the professionalism of reviews. Micky Caruntu reported that the conference webtool will undergo significant changes in the coming years.

Budget uncertainties continue to exist among TCs. Jeff Ge will serve on the Budget Task Force.

Journal Reports (Kon-Well Wang)

(see submitted report)

All journals are doing well.

JVA (Steve Shen) - emphasis on speeding up the review process; active prescreening prior to sending papers to Associate Editors; Impact Factor is increasing

Vice-Chair/Treasurer (Pierre Larochelle)

(see submitted report)

Monitor all accounts for accounting errors

Status of MESA account should be checked

Discussion on the different award levels (Society, Division, etc.) and selection process. The internal distinctions between awards are primarily based on the makeup of the selection committee.

Money cannot be transferred to/from award accounts. At present only external donations can be added to award accounts.

IDETC Report (Matt Parkinson)

Conference is going well... thanks to Micky Caruntu and Bogdan Epreanu

Total registration is approaching 1300

Recommendation - integrate "Technical Presentation" into the WebTool so that they can be reviewed and accepted in a consistent manner

2018 IDETC - Quebec City at the end of August, bring your friends and neighbors

2019 IDETC - proposed to be in Seattle, accessible to East Asia

2020 IDETC - soliciting proposals for conference organization

Honors & Awards (Jeff Mountain)

(see previous discussions)

Need better coordination between H&A and individual TCs regarding individual recognition

Ongoing discussion about paper versus electronic certificates

ASME has made a request for DED to take over Thomas A. Edison Award, but the award account would need to be increased significantly; possible sources being explored

Request ASME Fellow nominations from eligible and worthy individuals; remind TC committees

Special and Standing Committees (Corina Sandu)

Broadening Participation (Kate Fu) - current chairs (K. Fu, J. Terpany) stepping down, new chairs in place; 44 participants in this year's workshop; creating Family Support microgrants (support attendance at conference) with 8 awards and 13 applicants

K-12 (Kathy Jacobsen) - developed a Girl Scout ME badge for the Atlanta section, available to any Girl Scout

Design Society (Kate Fu) - *(see submitted report)*

New Business (Corina Sandu)

None

Final Comments

Could student volunteers be used?

Volunteers requested for Pierre's Budget Task Force

Respectively submitted,
D. Dane Quinn