

DRAFT
Old Guard Committee
Teleconference
September 29, 2015



Attendees:

Dennis Armstrong, Chair
Sam Zamrik, Vice Chair
Jim Welty, Treasurer
Bob Luna, Secretary
David Cook
Brian Dietz
Bill Coleman, Emeritus
Madhu Rangi, Staff

Not present:

Pandeli Durbetaki, Emeritus
Duane Jordan, Emeritus

1. **Adoption of Agenda:** The meeting was called to order by the chair at 12:10PM followed by adoption of the agenda (OG-2016-01)
2. **Minutes from Annual Meeting:** The minutes for the previous meeting at SAM were read and accepted with the addition of a list of attendees. (OG-2016-02)
3. **Financial System Access:** The Treasurer reported continuing difficulties getting access to the OGC financials through the internet portal as a result of an issue with ASME's JAVA certificate. Jim and Dennis will continue the quest to obtain a hard copy of the financial while ASME fixes the JAVA problem. (OG-2016-03)
4. **SECD Alliance status:** The chair reported on efforts to become a recognized unit of the SECD sector. With the effort of Sam and Keith Roe, it appears that OGC will become a named part of the SECD sector efforts. An upcoming teleconference with the SEDC SVP, Dennis and Brian intend to resolve any remaining issues. (OG-2016-04)
5. **Congress Activities:** The chair provided a schedule for OGC related activities at IMECE in Houston ranging from Friday (11/13) evening through Monday (11/16) morning. (OG-2016-05)
6. **Selected Action Items:** The chair provided a list of action items (attached) that should be closed as a result of prior actions. One action item (OGA-2014-16) dealing with an award for notable innovation in a presentation at the Oral Competitions was held out for separate discussion. A motion to accept the chair's recommendation on the remaining action items was passed. It was accepted to have a trial award of the innovation prize at this year's Oral competition. (OG-2016-06)
7. **Local Oral Competitions:** The chair proposed that the OGC provide funding annually to as many as 10 ASME units e.g., sections, who wish to sponsor Oral Competitions as practice sessions for students potentially headed to a regional SPDC (See detailed

proposal below). After some discussion the proposal was deferred to the OGC meeting at IMECE. (OG-2016-07)

8. **Other Business:** The chair noted that the Early Career Award presented by the OGC was up for review by the Awards Committee. There was some discussion as to whether there was a need for significant changes in the award criteria needed before the award goes to the Awards committee. The consensus was that no major changes were needed. (OG-2016-08)

Meeting adjourned at 3:06 PM EDT

Submitted by: Robert E Luna

Local Oral Competitions Proposal:

That the OGC provide up to 10 (ten) \$500 grants to any Senior Section, Student Section or Division holding a local "Old Guard Oral Presentation" student competition day between a minimum of two local student bodies of ASME chartered units. The grant may be increased to \$700 if a concurrent "Old Guard Technical Poster" competition is also planned and advertised. The concept is to be promoted by advertisement to all Section and Division Chairs, Student Faculty Advisors and Student Section Chairs. The host unit will request the grant (to be approved by the Old Guard Committee) with the understanding that it is to be used for prize funding only and that the venue be held at least one week prior to the scheduled SPDC that their students would normally attend. Other costs for the proposed venue are the responsibility of the host organizer. Winning students should be encouraged, but not required, to attend the scheduled SPDC. The presentation conduct is not changed from normal SPDC or IMECE rules posted.

The concept is presented as a method to promote the Oral Competition program and provide incentive for strengthened SPDC participation by more students. Providing a fixed grant number limits our exposed liability to only \$7000.

Attachments (2):

1. IMECE Schedule for OGC:

Confirming our Old Guard activities for Congress:

Friday, November 13, 2015

1:00 PM to 4:00 Old Guard Committee meeting

6:00 PM Dinner OGC with Judges - Location TBD

Saturday, November 14

7:30 AM Breakfast OGC, Judges & Contestants

8:30 AM Oral Competition - Room setup

9:00 AM Oral Competition starts - currently looking like 10 presentations

6:00 PM Reception - Joint hosted by OGC & H&H

Sunday, November 15

OGC
8:00 AM SECD Council - all day
12:00 Members & Students Luncheon - I will have tickets for
6:00 PM IMECE Reception

Monday, November 16

7:30 AM IMECE Keynote Session (with Breakfast)
10:00 After Keynote - to noonish - Old Guard Committee meeting

2. Action Item List Recommended for Closure by the Chair (accepted by motion)

OGA-2014-16	2013 Congress Meeting	Brian	Before 2014 Oral Competition	Brian to include discussion of an "Innovation" award to the Oral Competition on the next review	OG-2014-20	Due for review in time for the 2014 Congress presentations - Congress; Not implemented. Keep open for future possibility. May Telecom = To cover on AM agenda. 2015 Annual Meeting = Remains Open
-------------	-----------------------	-------	------------------------------	---	------------	---

Status = As I recall, we all thought this was a good idea when it when it first came up, but we never formalized it. Thus, I propose that we do a onetime special at the Houston Congress by asking the judges to be alert for a candidate "Innovation" award. If recommended, then we award \$250 and fix the rule for next year.

OGA-2014-17	2013 Congress Meeting	Lee	November 30, 2013	Lee to distribute the FY13 Financial report and 2013 - 2014 Operating year budget to the OGC	OG-2014-21	New at Congress meeting - 7/28 Lee will do - Congress; remains open. Annual Meeting = Remains Open
-------------	-----------------------	-----	-------------------	--	------------	--

Status = Completed - Lee distributed to OGC on 8/17/15 - close item and move to Recently Completed list.

OGA-2014-18	2013 Congress Meeting	Lee	November 30, 2013	Lee to forward the "Public" FY13 Financial Summary reports to Brian and Dennis for posting on the OGC web page	OG-2014-21	New at Congress meeting. 2/11/14 Lee to do - 7/28 Lee says will do - Congress; remains open. 2015 Annual Meeting = Remains Open
-------------	-----------------------	-----	-------------------	--	------------	---

Status = Close item - Think data is too old to post.

OGA-2014-36	2014 Annual Meeting	Dennis	September 1, 2014	Dennis to refresh the "OGC Brochure" and distribute for comment and approval.	OG-2014-56	New at June 2014 Annual Meeting open - Congress; remains open. Telecom Remains open. 2015 Annual Meeting = Remains Open
-------------	---------------------	--------	-------------------	---	------------	---

Remains open = Been sitting on this until our tie to SECD has been resolved

OGA-2014-45	2014 Telecom July 28	Brian	September 9, 2014	Brian, Dennis & Jim to work on asme.org OGC web page concepts.	OG-2014-80	New on July 28 Telecom. - Congress Remains open. May: Remains Open. 2015 Annual Meeting = Remains Open
-------------	----------------------------	-------	-------------------	--	------------	--

Status = Think we should close. I honestly do not know what to do with this. HQ does not seem willing to improve the very marginal system for us or anyone else. Think we simply hope that someday there will be some training on how to make what we have more flexible.

OGA-2014-50	2014 Congress November	Lee	December 1, 2014	Lee to work with appropriate Staff to get his online financial access restored.	OG-2014-101	New at November Congress. May: Remains Open. 2015 Annual Meeting = Remains Open
-------------	------------------------------	-----	------------------	---	-------------	---

Status = Remains open, but transfer to Dennis & Jim. This has been an incredible tough nut to crack. We apparently have access, but a Java block still in place.

OGA-2014-51	2014 Congress November	Lee & Brian	December 15, 2014	Lee to work up a document detailing working financial needs from both the Custodial Fund and the Foundation.	OG-2014-101	New at November Congress. 2015 Annual Meeting = Remains Open
-------------	------------------------------	-------------------	-------------------	--	-------------	--

Status = Remains open, but transfer to Dennis & Jim. Once we get access established, we can get a better handle on where we are with finances.

OGA-2014-52	2014 Congress November	Lee	December 30, 2014	Lee to update the budget after getting financial data access restored.	OG-2014-102	New at November Congress. May: Remains Open. 2015 Annual Meeting = Remains Open
-------------	------------------------------	-----	-------------------	--	-------------	---

Status = Remains open, but transfer to Dennis & Jim. Once we get access established, we can get a better handle on where we are with finances.

OGA-2014-53	2014 Congress November	Brian	December 15, 2014	Brian to compile "Participant Questionnaire" returns from the Oral Competition finals and circulate to the OGC for information.	OG-2014-103	New at November Congress. May: Remains Open, Brian to compile and distribute. 2015 Annual Meeting =
-------------	------------------------------	-------	-------------------	---	-------------	---

Status = Remains open

OGA-2014-54	2014 Congress November	Dennis & Madhu	December 15, 2014	Dennis & Madhu to update the "Leadership" posted on the OGC web page.	OG-2014-105	New at November Congress. May: Remains Open; email to Madhu 5/20/15; 2015 Annual Meeting = Remains Open
--------------------	-------------------------------	---------------------------	--------------------------	--	--------------------	--

Status = Remains open - still needs work

OGA-2014-57	2014 Congress November	Bob	Early December - for discussion on December Telecom	Bob to work up revised text for the ECF web posting.	OG-2014-109	New at November Congress. May Telecom - Bob has draft text - keep open for new org structure. . 2015 Annual Meeting = Remains Open
--------------------	-------------------------------	------------	--	---	--------------------	---

Status = Remains open - still awaiting SECD alliance understanding

OGA-2014-58	2014 Congress November	David & Jim	Early January - for discussion on January Telecom	David and Jim to develop an understanding on how the OG Flagship Programs fit the new organization structure.	OG-2014-111	New at November Congress Issue Tabled on February 2015 Telecom - keep open for new structure. . 2015 Annual Meeting Remains Open
--------------------	-------------------------------	------------------------	--	--	--------------------	---

Status = Remains open - still awaiting SECD alliance understanding

OGA-2014-67	2015 Annual Meeting	Lee	June 20, 2015	Lee to contact Russell Williams for assistance and advise OGC on progress on downloading financial information.	OG-2014-128	New at 2015 Annual Meeting
--------------------	----------------------------	------------	----------------------	--	--------------------	-----------------------------------

Status = Remains open, but transfer to Dennis & Jim.

OGA-2014-69	2015 Annual Meeting	Dennis	June 25, 2015	Dennis to direct a letter to the SECD stating need for a definitive alliance between the OGC and the SECD.	OG-2014-129	New at 2015 Annual Meeting; Letter 6/18/15; Response = on Vacation to 6/22/15
--------------------	----------------------------	---------------	----------------------	---	--------------------	--

Status = Remains open

OGA-2014-70	2015 Annual Meeting	Dennis	August, 2015	Dennis to include evaluation of the Web competition on a future Telecom agenda.	OG-2014-130	New at 2015 Annual Meeting
--------------------	------------------------------------	---------------	---------------------	--	--------------------	-----------------------------------

Status = Remains open

OGA-2014-71	2015 Annual Meeting	Jim & Dennis	August, 2015	Jim and Dennis to draft a letter to the SECD expressing concern on US participation levels suggesting that 8 US venues may significantly boost student section involvement.	OG-2014-131	New at 2015 Annual Meeting
--------------------	------------------------------------	---------------------------------	---------------------	--	--------------------	-----------------------------------

Status = Remains open