

Dennis – Used a local Office Depot to print out tri-fold and inserts and saved cost over using ASME office. Will continue this practice in the future.

Hank – Leave door open or leave closed during oral presentations? Hall monitor? Invite VIPs to attend the awards reception and, if possible, the oral presentations.

3) Approval of Minutes from October 25 Telecom

John - Distributed by email on November 10th. Motion to approve moved, seconded, and approved. Final will be posted on line.

4) Financial Report; Jim, Dennis

Jim – No control over finances. Current accounts were reviewed and approved. Jim and Dennis presented and discussed status of our two Endowments on the Early Career Award and Student Section Advisor Award currently held by the Foundation. Also exhibited was the October Month-End General Ledger account status.

Tom Pectorius (VIP guest from ASME Foundation)– Emphasized that current policy is that the Foundation is responsible for individual donations. With ASME responsible for corporate donations. Foundation will put OGC funding on their agenda for a future meeting. Tom showed surprise at amount of donation money that the Old Guard traditionally brought in and understood gravity of our concerns at the income lost over the past two years.

5) Staff Changes – Dennis

Madhu – Left ASME

Tatyana - Left ASME

Mairi Brown – Moved to GPSS Support

Brandes Smith – New to ASME – handling E-Fest planning

Israr Kabir - New to ASME – handling E-Fest planning

6) E-Fest Steering Committee Report – 2 PPT's presented by Dennis

Possibly set a cutoff date – set up 60 days before IMECE, no motion made at this time.

A suggestion was made that we contact state dept. to fast track the visas for students to IMECE. (Found out that this couldn't be done.)

Dennis noted that the Spring of 2017 has only THREE planned E-Fest venues which will feed winners to the Tampa, Florida IMECE Oral Finals. He opened discussion on the possibility of supporting up to two additional local E-Fest winners to compete at IMECE. He noted that additional travel costs could be up to \$3500, about the same as for the Phoenix IMECE.

Motion by Jim to have 1st and 2nd place from each efest track come for finals. Each track to have a minimum of 8 participants and a max of 2 tracks. Motion seconded and passed. Dennis to edit the posted web text.

Motion by Hank to add a second place to the poster competition for the 3 effects of \$150 each for fiscal year 2017. Motion seconded and passed. Dennis to edit the posted web text.

Adjourn at 11:10 and reconvened at 2:15.

(Break at 11:20 for Members & Students Luncheon at Convention Center Room 124 A&B)

7) Operating Guide – discussion of committee membership - Dennis, Bob
Hank suggested that we might need a member or two who wasn't like us to diversify our outlook – maybe our awardee for outstanding young engineer?

Bob to make a proposed draft operating guide to add an ad hoc nonvoting member to our group.

Dennis called for an advisory vote on operating with 6 OGC members vs. adding a new member (Note - Current Operating Guide lists the Old Guard Committee as 5 to 7 Members). Vote was affirmative to add a new member.

Dennis will initiate the nomination process by first obtaining a list of recent donors.

8) New Business

There was no new business.

Adjourn by 4:00 PM - Motion to adjourn at 3:45 PM