

American Society of Mechanical Engineers Safety Engineering and Risk Analysis Division

Executive Committee Meeting August 24, 2017

Executive Committee 2016-2017		
Jennifer S Cooper Chair Project Engineer RCP Inc. 801 Louisiana St., #200 Houston, TX 77002 T: 936-499-1737 F: 713-655-8083 E: jcooper@rcp.com	Bin Zhou 1st Vice Chair, FM Global T: +15183125436 E: Bin.Zhou@fmglobal.com	Jeremy Gernand 2nd Vice Chair, Treasurer Assistant Professor Penn State University University Park, PA 16802 T: 814-865-5861 E: jmgernand@psu.edu
Mohammad Pourgol-Mohammad 3rd Vice Chair, Secretary Associate Professor Sahand University of Technology New Town of Sahand Tabriz-Iran Tel.: +983345-9422, +1617-416-4062 E: pourgol-mohamadm2@asme.org		

Attendees:

- Executive Committee: Jennifer Cooper, Bin Zhou, Mohammad Pourgolmohammad
- Advisors: John Weichel
- Guests:

1. Call to Order 10:00 A.M.

2. March and April Meeting Minutes

- a. Minutes approved from July meetings.

3. July2017 Financial Reports

- a. Jeremy will be the treasurer and he will take the responsibility from the next meeting
- b. The report shows the spending of total of 1323.08 with nothing to show on the balance. The division had a balance of total \$23000. This might be because of system error. The report will be evaluated next meeting. If the error insists, the treasurer will contact the ASME staff and will discuss the problem.
- c. Mohammad will check with Dr. Mahadevan to find out if he is willing to use the fund to cover his travel and accommodation cost. (CLOSED)

4. Student Safety Innovation Challenge:

- a. Bin discussed the presence of the student contest winners:

- i. Mohammad notified that the graduate student winner Hossein Salimi will not attend the award reception dinner. He will attend on his behalf.
 - ii. Bin notified that a group of 2-3 of the undergrad students will attend the award reception dinner; not Sure about the Adviser.
- b. The decision was made for the award reception dinner for Wednesday night. Mohammad will contact the presenters and the track organizers to notify them about the dinner and invite them to attend the dinner.
- c. The time was set for SERAD business meeting on Thursday, Sep. 10, 1:00-3:00 PM. Mohammad will notify Stacey about the meeting so the Track 14 sessions are not scheduled during this time.

5. IMECE 2017:

- a. Mohammad attended the track organizers teleconference meeting. One session is considered for every 5 presentations. The track organizers were requested to organize the topics so the needed sessions were considered.
- b. 19 technical papers and 6 technical presentations were accepted.
- c. Decision on Plenary speaker: Dr. Zio did not accept the invitation due to personal reason. Dr. Ayyub was notified. Because of the conflict with other event, they did not accept the invitation neither. He recommended Prof. Sankaran Mahadevan from Vanderbilt University as the potential plenary speaker. Mohammad contacted him and he accepted the invitation. All required information was received and files with ASME. The plenary speaker registration waiver form was also submitted and approved.

6. Risk Journal:

- a. The journal item will be discussed next time when Jeremy, Chimba, and Alba are present in the meeting. Mohammad has completed all the assignments. Nothing left is his account.
- b. Mohammad will get the update from the Journal Associate/Guest Editors by Email.
 - i. Alba provided the update on her account. Total of 12 papers, 8 revised, 7 accepted, 1 rejected, 1 withdrawn.

7. ESS Updates:

- a. There was nothing new to report from the July meeting.

8. New Business

- a. Mohammad will send out a request for the September meeting (*CLOSED*).
- b. Jennifer requested the discussion for next meeting regarding:
 - i. More Engagement in SERAD activities and involving more volunteers in the SERAD business; next generation of the SERAD Executive Committee Members
 - ii. Making the competition more attractive by more participants

- iii. Development of the SERAD Award in the Main ASME Award ceremony
(Might be in joint with other divisions/groups)
- c. The SERAD ex-Bilaw was discussed. Based on ASME policy, the society is the only one to possess the Bilaw. Mohammad provided his comments on the document. The committee approved this as the division document. Jennifer will post it in SERAD page as a private document. The members will only have the access to this.

9. Next SERAD EC Meeting:

- September 22 at 10 AM EST

10. Adjourn

- a. 11:00 A.M.

2016-2017 SERAD Committee Points of Contact

2017 IMECE Technical Program Committee

Mohammad Pourgol-Mohammad, mpourgol@gmail.com

2017 SERAD Student Design Challenge (Safety Innovation)

Bin Zhou, Bin.Zhou@fmglobal.com

ACRONYMS

ASME – American Society of Mechanical Engineers, CDOT – Committee on Division Operations & Training, CoAF – Committee on Administration & Finance, CoD – Congress of Divisions, DAP – Division Annual Plan, DASAR – Division Annual Self-Assessment Report, EC – Executive Committee, ETMG – Engineering Technology & Management Group, IMECE – International Mechanical Engineering Congress & Exposition, K&C – Knowledge & Community Sector, LTC – Leadership Training Conference, SERAD – Safety Engineering and Risk Analysis Division, SPC – Strategic Planning Committee, SVP – Senior Vice President, TCOB – Technical Communities Operating Board