

American Society of Mechanical Engineers Safety Engineering and Risk Analysis Division

Executive Committee Meeting November 9, 2017

Executive Committee 2017-2018		
Jennifer S Cooper Chair Project Engineer RCP Inc. 801 Louisiana St., #200 Houston, TX 77002 T: 936-499-1737 F: 713-655-8083 E: jcooper@rcp.com	Bin Zhou 1st Vice Chair, FM Global T: +15183125436 E: Bin.Zhou@fmglobal.com	Jeremy Gernand 2nd Vice Chair, Treasurer Assistant Professor Penn State University University Park, PA 16802 T: 814-865-5861 E: jmgernand@psu.edu
Mohammad Pourgol-Mohammad 3rd Vice Chair, Secretary Associate Professor Sahand University of Technology New Town of Sahand Tabriz-Iran Tel.: +1617-416-4062 E: pourgol-mohamadm2@asme.org		

Attendees:

- Executive Committee: Jennifer Cooper, Bin Zhou, Mohammad Pourgol-Mohamad
- Advisors:
- Guests:

1. Call to Order 09:30 A.M.

2. October Meeting Minutes

- a. Minutes approved from September meetings.

3. October 2017 Financial Reports

- a. October/September financial report were reviewed. FY 17 Balance are available in October financial report. Bin distributed the financial reports via email.
- b. Usage of the graduate student travel funds for IMECE 2017 was approved (\$750).
- c. SERAD cannot spend more than 25% of the fund in segregated account.
- d. Future of the SERAD segregated account was also discussed. ASME evaluates different options for the financial accounts.

4. ASME Mission and Vision in line with SERAD Objectives

ASME Mission is discussed. The core values in performing the ASME mission is reviewed. Enterprise Strategic Objectives were evaluated in line with SERAD Objectives. ASME 10 years society goals was discussed. It is noted that Safety was not included in Eight Enabling Application and Cross-Cutting Technologies.

SERAD SWOT (Strengths, Weaknesses, Opportunities and Threats) was updated in line with ASME mission and documented. The committee discussed how the SERAD goals are aligned with ASME 1-2 years, 3 years, and 10 years.

ASME Organizational chart was also discussed. Jennifer explained the options to engage and discuss with different committees including Group Engagement Committee and Sector Management Committee.

New activities such as ASME newsletter and engagement with other conferences were discussed. Mohammad will discuss the continued engagement with ICOE26 conference.

5. Collaboration/ Segment Updates:

- a. Group Leader Training March 2-3 Orlando, FL
- b.1 ASME will pay for one GLT member. SERAD will fund another person? It was decided that Bin and Mohammad both attend the training.

6. Student Safety Innovation Challenge:

- a. Undergraduate students attended the award ceremony and received the plaque.
- b. Mohammad received the plaque on behalf of graduate student Hossein Salimi.

7. IMECE 2018:

- a. Chimba, Xiaobin, Mohammad and Bin Attended the IMECE2018 Organization committee meetings. Olesya Zhupanska will be Technical Program Chair for 2018 IMECE. The intention was to combine the design division track with SERAD track. It was decided that Chimba take the track chair responsibility. Xiaobin, and John serve as the co-chairs.

8. Risk Journal:

- a. No Discussion for Risk Journal.

9. ESS Updates:

- a. There was nothing new to report from the October meeting.

10. New Business

- a. Mohammad will send out a request for the December meeting (*CLOSED*).

11. Next SERAD EC Meeting:

- December 15 at 10:00 AM to 11:00 AM EST

12. Adjourn

- a. 12:00 A.M.

2017-2018 SERAD Committee Points of Contact

2018 IMECE Technical Program Committee

Dr. Chimba Mkandawire, cmkandawire@exponent.com

2017 SERAD Student Design Challenge (Safety Innovation)

Bin Zhou, Bin.Zhou@fmglobal.com

ACRONYMS

ASME – American Society of Mechanical Engineers, CDOT – Committee on Division Operations & Training, CoAF – Committee on Administration & Finance , CoD – Congress of Divisions, DAP – Division Annual Plan, DASAR – Division Annual Self-Assessment Report, EC – Executive Committee, ETMG – Engineering Technology & Management Group, IMECE – International Mechanical Engineering Congress & Exposition, K&C – Knowledge & Community Sector, LTC – Leadership Training Conference, SERAD – Safety Engineering and Risk Analysis Division, SPC – Strategic Planning Committee, SVP – Senior Vice President, TCOB – Technical Communities Operating Board